



## 38 Squadron (RAAF) Association

### ANNUAL GENERAL MEETING AGENDA

Meeting to be held on 19 February 2018, at TBA.

For those attending remotely the details are as follows:

Telephone number: TBA

Participant PIN: TBA

Agenda Item Number	Title	Description	Presenter
1	Opening Address	An optional opening address	Chair
2	Attendee List and Apologies	Record all attendees and apologies	Secretary
3	Confirmation of delegates/voting rights		Secretary
4	Presentation of Annual Report		Current President
5	Adoption of Annual Report		Secretary
6	Presentation of Treasurer's statement		Treasurer
7	Election of New Office Bearers of the Association	President Secretary Treasurer	Current President
8	Election of New Ordinary Members of the Committee	Property Member Entertainment / Social Co-ordinator 38Sqn Liaison (current serving) Member Public Relations Member	Current President
9	Vote of thanks to outgoing Office Bearers and Ordinary Members		Elected President
10	Notice/s of Motion		Secretary
a.	An amendment to the Constitution at paragraph 6.b.i. to include new Committee positions: <ul style="list-style-type: none"> <li>• Social Media Member – This member will assist other Committee Members with consistent messages being used in all forms of media and upkeep of all forms of social media (website, email and other social media platforms).</li> <li>• Unit History Member – This member will be responsible for the research, recording and publishing of the story of 38 Squadron and its members, in accordance with the Aims and Objectives of the Association at paragraph 3 of the Constitution.</li> </ul>		Matt Struthers
11	Urgent general business		Secretary
12	Closing Statement and Next Meeting Date		Chair